



Minutes

May 13, 2025

President Shirley Leonard called the meeting to order at 7:09 P.M. The meeting was opened with a prayer by Mr. Miles Richardson. There were no written minutes for April 8, 2025. Mr. Richardson & Ms. Scurlock provided the highlights during this meeting of information that was discussed during the April meeting. Topics discussed included the Fish Fry. It was decided to put the Fish Fry on hold for now. At this time a suitable location to fry the fish has not been identified. In place of this fundraiser, some individuals indicated that they were willing to donate extra to the civic club this year to boost the treasury's balance. This information will be conveyed to non-attendees as well.

Other topics discussed included the letters to be sent to residents in violations of yard signs and the distribution of the Christmas gift cards.

For today's meeting:

Ms. Spates was not in attendance but sent the Treasurer's Report for April 2025. The April 2025 Registry balance trend was decreased by – 38.17% from April 2024. The treasurer's report was approved, after a motion by Mrs. Scurlock and seconded by Mr. D. Davenport.

Guests/ New Members

None

Old Business

Membership Drive-The group confirmed that the Fish Fry fund raiser will not occur this year. Members in attendance and those in the community are encouraged to contribute extra funds as they are willing. The Membership neighborhood walk drive is still to occur at a time to be determined. Ms. Scurlock reminded us that we should still consider updating the door hanger tags and distribute the door hangers during the membership drive walk through.

New Business

Treasury Report information



Ms. Spates sent information stating that the following expenses were paid and are reflected on the May Treasurer report: South Houston Concern Citizens Coalition dues (\$50) and the Civic Club Tax Exempt fee of \$54.99.

Ms. Spates also sent information stating that the Bank is asking that we update the Civic Club members who are eligible to sign checks and /or conduct bank business under the account. The approved members will need to go to the bank so that the account can be properly updated. A copy of the minutes will need to be provided documenting that the members were approved for this responsibility. A motion was offered by Ms. Scurlock and, seconded by Mr. Castex that the following members be approved as members who can conduct business for Bank account last 4 digits 0926.

Shirley Leonard- Civic Club President

Miles Richardson- Vice President

Mary Spates- Treasurer

There were no objections and the members as noted above were approved to conduct the Bank business as needed.

S. Leonard stated that the HPD Substation approved the Station as our meetings location for May – November 2025 contingent upon the need for the meeting room by the HPD.

S. Leonard shared information with the members regarding an inquiry by a builder representing the Church on Player who is interested in purchasing a vacant lot on Buxley for a parking drive way entrance to the Church. After consulting with Ms. Scurlock, S. Leonard sent a response letter stating the objection for this interest. The letter's content was shared with the members here today. A copy will be attached/filed with today's minutes.. S. Leonard asked if it would be appropriate to reestablish an Architectural Committee to review and make decisions for such inquiries as this. The group mentioned that there was a committee previously for Ramblewood Park. There are no vacant lots in Keswick Place and only 2 left in Ramblewood. No other comments or actions regarding this issue were taken or recommended.

Issues from the Floor/ Announcements:

Attendees were reminded to notify the Civic Club of the passing of any of our neighbors (deaths) in the neighborhood. We will send a card/gift to the family as appropriate. A sympathy card was sent to Ms. Ruthie Reed for spouse Mr. Charlie Reed. The Members were made aware that Ms. Debra Manning passed. A card will be sent to her mother (Mrs. Estelle Godfrey).



S. Leonard noted that the Civic Club Hotline is indeed being used by the Community members to report concerns. The following were noted: (1) A call was received from the Hotline regarding noise levels and speeding over speeding humps on Woodmont. (2) loud music on Hiram Clarke. This loud music may have been a part of the opening celebration of a new business on Hiram Clarke. An attempt to report the loud music was made with no success (responded to with only a recording at the Non-Emergency Police number). Other issues discussed (3) Fowl in the backyards (a Hotline call) and Mr. Richardson has a similar experience. Mr. Richardson will collect more information on what constitutes a violation for this.

Mr. Richardson noted that some residents are not putting the trash out according to the Heavy trash schedule. It was suggested that when there is a concern take a picture and call 311. It was also noted that a fallen tree on Grantmoor is blocking a part of the street. The Heavy trash truck cannot access some houses in this area due to this blockage. The owner is aware of the issue. Follow up will occur to seek resolution. There is an abandoned truck in this same area loaded with trash. At one neighbor's house the sidewalk is blocked by several cars.

A comment was made asking if we could routinely provide a welcome packet for new neighbors. The members agreed. Further f/u to occur.

All were encouraged to encourage our neighbors to pay dues and become active Civic Club participants.

Ms. Scurlock shared the following flyers with useful information regarding Hurricane Preparedness -State of Texas Emergency Assistance Registry (STEAR) and Safety Checks.

Action Items:

- Send one yard sign violation notice to 4630 Trail Lake
- Consider sending a notice to the house that is blocking trash pickup (tree needs to be trimmed/removed)
 - Follow up on Fowl noise requirements
 - Follow up on Welcome Packet

A motion was made by Mr. R. Castex and seconded by Mr. B. Jones to adjourn the meeting. The meeting was adjourned at 8:10 PM.

Attendees: Roland Castex, Donald Davenport, Lydia Hornsby, Bobby Jones, Shirley Leonard, Miles Richardson, Linda Scurlock, Betty Stevenson and Portia Truesdale.

Minutes recorded by Shirley Leonard